

Joint Executive (Cabinet) Committee

Title:	Agenda																																				
Date:	Tuesday 6 November 2018																																				
Time:	6.00 pm																																				
Venue:	Council Chamber District Offices College Heath Road Mildenhall IP28 7EY																																				
Membership:	<p>Chairman James Waters</p> <p>Vice-Chairman John Griffiths</p> <table> <tr> <td>Councillor</td><td>Portfolio</td></tr> <tr> <td>David Bowman</td><td>Operations</td></tr> <tr> <td>Ruth Bowman J.P.</td><td>Future Governance</td></tr> <tr> <td>Andy Drummond</td><td>Leisure and Culture</td></tr> <tr> <td>Stephen Edwards</td><td>Resources and Performance</td></tr> <tr> <td>Robin Millar</td><td>Deputy Leader/Families and Communities</td></tr> <tr> <td>Lance Stanbury</td><td>Planning and Growth</td></tr> <tr> <td>James Waters</td><td>Leader</td></tr> </table> <table> <tr> <td>Councillor</td><td>Portfolio</td></tr> <tr> <td>Carol Bull</td><td>Future Governance</td></tr> <tr> <td>Robert Everitt</td><td>Families and Communities</td></tr> <tr> <td>Susan Glossop</td><td>Planning and Growth</td></tr> <tr> <td>John Griffiths</td><td>Leader</td></tr> <tr> <td>Ian Houlder</td><td>Resources and Performance</td></tr> <tr> <td>Sara Mildmay-White</td><td>Deputy Leader/Housing/West Suffolk</td></tr> <tr> <td>Jo Rayner</td><td>Lead for Housing</td></tr> <tr> <td>Peter Stevens</td><td>Leisure and Culture</td></tr> <tr> <td></td><td>Operations</td></tr> </table>	Councillor	Portfolio	David Bowman	Operations	Ruth Bowman J.P.	Future Governance	Andy Drummond	Leisure and Culture	Stephen Edwards	Resources and Performance	Robin Millar	Deputy Leader/Families and Communities	Lance Stanbury	Planning and Growth	James Waters	Leader	Councillor	Portfolio	Carol Bull	Future Governance	Robert Everitt	Families and Communities	Susan Glossop	Planning and Growth	John Griffiths	Leader	Ian Houlder	Resources and Performance	Sara Mildmay-White	Deputy Leader/Housing/West Suffolk	Jo Rayner	Lead for Housing	Peter Stevens	Leisure and Culture		Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																																				
Quorum:	Six Members, to include at least three of the total number of Members of each Cabinet.																																				
Committee administrator:	Sharon Turner Democratic Services Officer Tel: 01628 719237 Email: sharon.turner@westsuffolk.gov.uk																																				

Public Information

Forest Heath & St Edmundsbury councils

West Suffolk

working together

Venue:	District Offices College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY	Tel: 01638 719237 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The West Suffolk Councils actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough/District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.	

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 12

To confirm the minutes of the meetings held on 18 September 2018 and 2 October 2018 (copies attached).

Part 1 - Public

3. Open Forum

At each Joint Executive (Cabinet) Committee meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the Borough/District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Report of the Forest Heath and St Edmundsbury (Informal Joint) Performance and Audit Scrutiny Committee's: 27 September 2018

13 - 18

Report No: **CAB/JT/18/039**

Chairmen of the Committee's: FHDC Cllr Louis Busuttil and
SEBC Cllr Sarah Broughton
Lead Officer: Christine Brain

6. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 25 September 2018

19 - 26

Report No: **CAB/JT/18/040**

Portfolio Holders: FHDC Cllr Stephen Edwards and SEBC Cllr Ian Houlder
Lead Officer: Jill Korwin

NON-KEY DECISIONS

- 7. Forest Heath Statement of Licensing Policy 2019 to 2022 and Newmarket Cumulative Impact Assessment (CIA) Area** **27 - 88**
- Report No: **CAB/JT/18/041**
Portfolio Holder: FHDC Cllr Lance Stanbury
Lead Officer: David Collinson
- 8. West Suffolk Contaminated Land Strategy 2018 to 2023** **89 - 120**
- Report No: **CAB/JT/18/042**
Portfolio Holders: FHDC Cllr Lance Stanbury and SEBC Cllr Susan Glossop
Lead Officer: David Collinson
- 9. Use of Chief Executive's Urgency Powers** **121 - 124**
- Report No: **CAB/JT/18/043**
Lead Officer: Ian Gallin
- 10. Forest Heath and St Edmundsbury Joint Executive (Cabinet) Committee Decisions Plan: 1 November 2018 to 31 March 2019** **125 - 138**
- To consider the most recently published version of the Forest Heath and St Edmundsbury Joint Executive (Cabinet) Committee Decisions Plan.
- Report No: **CAB/JT/18/044**
Portfolio Holders: FHDC Cllr James Waters and SEBC Cllr John Griffiths
Lead Officer: Ian Gallin

KEY DECISIONS

- 11. Forest Heath and St Edmundsbury Revenues Collection Performance and Write-Offs** **139 - 144**
- Report No: **CAB/JT/18/045**
Portfolio Holders: FHDC Cllr Stephen Edwards and SEBC Cllr Ian Houlder
Lead Officer: Greg Stevenson

Part 2 - Exempt

- 12. Exclusion of Public and Press**

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public

interest in maintaining the exemption outweighs the public interest in disclosing the information.

KEY DECISIONS

13. Exempt Appendices: Forest Heath and St Edmundsbury Revenues Collection Performance and Write-Offs (paras 1 and 2) 145 - 166

Exempt Appendices 1 to 6 to Report No: **CAB/JT/18/045**

Portfolio Holders: FHDC Cllr Stephen Edwards and SEBC Cllr Ian Houlder
Lead Officer: Gregory Stevenson

(These exempt appendices are to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identity of an individual)

(No representations have been received from members of the public regarding this item being held in private.)

14. Disposal of Property in Haverhill (paras 1, 2 and 3) 167 - 182

Report No: **CAB/JT/18/046**

Portfolio Holders: FHDC Cllr David Bowman and SEBC Cllr Peter Stevens
Lead Officers: Mark Walsh and Neil Turvey

(This exempt report is to be considered in private under paragraphs 1, 2 and 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to an individual; information which is likely to reveal the identity of an individual; information relating to the financial or business affairs of any particular person (including the authority holding that information)

(No representations have been received from members of the public regarding this item being held in private)